

## DOCTORAL SCHOOL OF BIOLOGY

### REGULATION ON THE ORGANISATION AND CONDUCT OF THE ADMISSION COMPETITION FOR DOCTORAL STUDIES ACADEMIC YEAR 2026-2027

#### I. General provisions

##### Art.1

In accordance with Law no. 199/2023 on Higher Education, as subsequently amended and supplemented, the doctoral degree programmes at the University of Bucharest (hereinafter U.B.) fall into the category of scientific doctorate with funding from the state budget or on a tuition-paying basis and are organised only for full-time and part-time forms of education. The related grants include the amount of individual scholarships for full-time education.

##### Art. 2

- (1) The 2026 admission competition to the Doctoral School of Biology (hereinafter, D.S.B.) will be held in accordance with the legislation in force, based on the provisions of *O.M.E. no. 3020/2024* for the approval of the *Framework Regulation on doctoral studies*, with subsequent amendments and completions, of *O.M.E. no. 3693/2024* for the approval of the *Framework Methodology regarding the organisation of admission to the short-term university studies cycles of Bachelor's, Master's and Doctoral studies* and the *Regulation on the organisation and conduct of the admission contest for doctoral studies at the U.B.* approved in the Senate meeting of 17.12.2025.
- (2) D.S.B. ensures the transparency of the doctoral admission competition and guarantees candidates' full access to information on selection and admission procedures in accordance with the legal provisions. These shall be brought to the attention of those interested by being displayed and posted on the website of the D.S.B., <https://www.bio.unibuc.ro/index.php/scoala-doctorala/scoala-doctorala-de-biologie>.
- (3) The information regarding the organisation of the admission competition for doctoral studies shall be displayed at the institution's headquarters and on the official website of the Institution Organising Doctoral Studies – University of Bucharest (hereinafter, I.O.D.S. – U.B.) at least 30 days prior to its organisation.
- (4) The management of the D.S.B. ensures transparency regarding the information of the candidates, by displaying, within the legal timeframe, the topics and bibliographies related to the vacant doctoral positions for which an admission competition is organised.

##### Art. 3

The doctoral admission competition includes the following stages:

- a) registration of candidates;
- b) the candidate selection process for both positions funded through doctoral grants and those on a tuition-fee basis;

- c) the allocation of candidates to budget-funded positions with study grants and tuition fee-paying positions;
- d) the posting of the admission results and the resolution of appeals, in the event there are any;

#### **Art. 4**

- (1) Admission to doctoral studies usually takes place in the July session. If there are vacancies left unfilled in July, a new session may be organised with the approval of the Council for Doctoral Studies (hereinafter, C.S.U.D.), in September.
- (2) Exceptionally, at the request of the doctoral school and with the approval of the C.S.U.D., only one admission session can be organised in September.

## **II. Admission Calendar**

#### **Art. 5**

The registration and conduct periods for the admission competition for doctoral studies are in accordance with the framework calendar approved by the Senate of the University of Bucharest, which becomes an annex to this Regulation. Doctoral schools shall establish their own calendars in compliance with the provisions of the framework calendar and may derogate from it in justified situations, with the approval of the C.S.U.D.

## **III. Preparation for the admission contest**

#### **Art. 6**

Following the consultation of the doctoral supervisors, based on the calendar approved by the Senate, the D.S.B. notifies the C.S.U.D. and displays on its own website (<https://bio.unibuc.ro/programe-de-studii/doctorat/scoala-doctorala-de-biologie/>) the offer of thematic research areas in which the doctoral supervisors of the D.S.B. can supervise doctoral theses in the academic year 2026-2027, as well as the availability to supervise doctoral theses in languages of international circulation, if applicable.

#### **Art. 7**

- (1) Following the distribution of the budget-funded positions and of the fee-paying positions by the C.S.U.D., based on the places allocated by the Ministry of Education and Research, the doctoral supervisors shall propose research topics for each vacant doctoral student position, and the Council of the Doctoral School shall approve them, taking into account the maximum number of doctoral students who can be supervised by a single doctoral supervisor, as established by the U.B. Senate.
- (2) In the procedure for approving the proposed topics, to ensure quality assessment, a balanced load shall be pursued for each doctoral supervisor. The institutional strategy for funding priority research areas and areas of high interest will be taken into account, as well as the priorities established by each doctoral school in order to increase the visibility of the areas of excellence.

- (3) The number of topics related to doctoral grants approved by the Council of the Doctoral School may be higher than the number of places allocated by the C.S.U.D. and shall be displayed at least 30 days before the admission competition.

#### **Art. 8**

- (1) The Council of the D.S.B. draws and adopts by the end of January its own admission regulation, which shall be endorsed by the faculty councils and subsequently submitted to the approval of the C.S.U.D.
- (2) The S.D.B. admission regulation contains provisions regarding:
- a) the format and content of the admission competition, including the structure of the related exams and the organisation of one or more admission committees or subcommittees;
  - b) the criteria for evaluating and selecting candidates according to the general characteristics of the vacant doctoral student positions put out for competition, the level of general professional training and knowledge in the field of the topic, the previous scientific experience reflected in studies, communications at conferences, scientific publications, etc.;
  - c) the rights and obligations incumbent on the doctoral student following the filling the respective position, through the admission competition, according to the *Regulation on the organisation and conduct of the doctoral study programme in the field of Biology*;
  - d) at least 3 tie-breaking criteria for candidates;
  - e) the possibility/conditions of conducting the admission competition online;
  - f) within the organisation of admission across multiple subcommittees, the explicit method by which all candidates within a doctoral field are ranked on a single list, in descending order of their overall grades, shall be specified;
  - g) the method for the resolution of appeals regarding the written exams, if applicable;
  - h) the deadline for submitting the last graduation certificate, as well as the certified true copies of the documents belonging to the candidate admitted to a budget-funded position.
- (3) Following endorsement by the C.S.U.D. and approval by the U.B. Senate, the admission regulation of the I.O.D.S. – U.B. shall be displayed on the notice board as well as on the D.S.B. website, together with its own Regulation approved by the C.S.U.D.

#### **Art. 9**

Candidates declared admitted to doctoral studies after each admission session within the S.D.B. shall confirm their position within three days from the completion of the admission session.

#### **Art. 10**

- (1) Until the date requested by the Board of Directors (hereinafter, the B.o.D.) of U.B., the councils of the doctoral schools designate the admission committees and the committees for solving appeals, ensuring an adequate representation of the subfields and directions in which the admission to doctoral studies is organised.

- (2) The members of these committees will be selected, as a rule, from among the tenured doctoral supervisors of the doctoral school, possibly by including in these committees affiliated or emeritus doctoral supervisors.
- (3) The composition of the commissions is endorsed by the Council of the Faculty of Biology, by the C.S.U.D. and by the Board of Directors. and is then submitted for approval to the U.B. Senate.

#### **Art. 11**

- (1) After the communication by the Ministry of Education of the number of positions funded from the state budget through doctoral grants and their allocation to each doctoral schools by the C.S.U.D., the Council of the D.S.B. communicates to the doctoral supervisors who have announced vacancies the number of doctoral grants that have been allocated.
- (2) If the number of positions is lower than the number of vacancies announced by the S.D.B., the competition will be held for all the vacant positions proposed by the doctoral school.
- (3) Following the admission competition, the candidates will be ranked in descending order of averages and those who have a minimum admission average of 7 (seven) and fall within the limit of the number of places allocated by C.S.U.D., filling the vacant doctoral grant positions for which they have applied, shall be declared admitted.

#### **IV. General conditions for registration in the competition**

##### **Art. 12**

- (1) Candidates who cumulatively meet the following conditions may apply to the doctoral admission:
  - a) they are graduates with a Master's Degree or a diploma equivalent to it, according to the law;
  - b) the cumulative number of transferable study credits acquired for the Bachelor's and Master's degree cycles is at least 300 transferable credits (hereinafter, E.C.T.S.);
  - c) are graduates with a Bachelor's Degree or equivalent (Bachelor's Degree of graduates of 5 or 6-year study programmes, the "full time" form of education), issued before the year of graduation of the first bachelor's degree promotion organised in accordance with the provisions of Law no. 288/2004 on the organisation of university studies, with subsequent amendments and completions (long-term education).
- (2) Graduates of studies carried out abroad and recognised by the specialised directorate within the Ministry of Education and Research as Master's Degree studies may also apply for the admission competition, and the cumulative number of transferable study credits acquired for the Bachelor's and Master's degree cycles must be at least 300 transferable credits (ECTS).
- (3) The conditions provided by law for Romanian citizens shall apply to the citizens of the Member States of the European Union, of the States belonging to the European Economic Area and of the Swiss Confederation, as well as to Romanians Abroad (Romanians from everywhere<sup>1</sup>), regardless of citizenship, including with regard to tuition fees.

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<sup>1</sup> According to the provisions of the *METHODOLOGY for the schooling of Romanians abroad (Romanians from everywhere) in the state higher education in Romania, on positions funded from the state budget (without tuition fees), with scholarship granted by the Ministry, respectively, without payment of tuition fees, but without scholarship granted by the Ministry starting with the academic year 2017-2018, approved by the Joint Order of the Ministry of National Education (M.E.N.) (no. 3900/16.05.2017) – Ministry of Foreign*

- (4) As a rule, registration for the admission competition is not conditioned by the field in which the Bachelor's or Master's Degree was acquired.
- (5) The exemption from paying the registration fees for the admission competition shall be made according to the legal provisions.

#### Art. 13

- (1) Registrations will be made either at the D.S.B. secretariat, or online.
- (2) In case of registration in the **online system**, either through the online platform or by sending by e-mail to the secretariat of the S.D.B. ([secretariat@bio.unibuc.ro](mailto:secretariat@bio.unibuc.ro)), the uploading/submitting of the documents by the candidates is done with their assumption of responsibility for the authenticity and correspondence between the digital/scanned documents and the original ones, on the platform/in the content of the electronic message.

#### Art. 14

- (1) For registration, candidates will submit/upload the following documents:
  - a) **Registration Form** - standard template;
  - b) **2 passport-size photos**;
  - c) copy of a **valid identity document** (ID card/passport, etc., depending on the candidate's citizenship) - the certification of compliance with the original can be made by the D.S.B. secretariat.;
  - d) **birth certificate** (copy) - the certification of conformity with the original can be made by the D.S.B. secretariat;
  - e) **marriage certificate** or other act of possible change of name (copy) - the certification of conformity with the original can be made by the secretariat of the S.D.B.;
  - f) **Baccalaureate Diploma** or equivalent, (copy) - the certification of conformity with the original can be made by the secretariat of the D.S.B.;
  - g) **higher education diploma (Bachelor's Degree)** and **transcript/diploma supplement**, (copies) - certification of conformity with the original by the secretariat of the S.D.B.;
  - h) **Master's Degree** advanced studies and **transcript/diploma supplement**, (copies) or certificate, for graduates of Master's degree studies in 2026) - certification of conformity with the original can be done by the secretariat of the S.D.B.
  - i) **scientific activity report**;
  - j) **list of scientific papers published** *in extenso* and in abstract form;
  - k) **copies of scientific papers published** *in extenso* and in abstract form; In the case of papers published in abstract form, a copy of the abstract, the cover of the volume of abstracts, etc. shall be attached to the file.

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*Affairs (M.A.E.) (A10-2046-26.05.2017) – Ministry for Romanians Abroad (M.R.P.) (no. C/129/07.06.2017), art. 1, paragraph 1 a) and b): "a) Persons who freely assume the Romanian cultural identity, persons of Romanian origin and those belonging to the Romanian linguistic and cultural vein, who live outside the borders of Romania, regardless of the ethnonym used (Armenians, Armanji, Aromanians, Bessarabians, Bukovinians, Kutzo-Vlachs, Daco-Romanians, Farsherots, Hertza residents, Istro-Romanians, Danube Latins, Macedo-Romanians, Macedonian-Romanians, Maramuresians, Meglenites, Megleno-Romanians, Moldovans, Moldo-Vlachs, Rramani, Rumani, Wallachians, Vlachs, Vlasis, Volohs, Macedo-Armanji), as well as all other lexical forms semantically related to the above. b) Romanians who are grateful, whether or not they have retained Romanian citizenship, their descendants, as well as Romanian citizens with a permanent domicile or residence abroad.*

- l) **a proposal for a research topic** (in writing, according to **Annex 2**) in accordance with the research topics related to the vacant doctoral student positions put out for competition by the doctoral supervisor;
  - m) **the research project** with the structure presented in **Art. 24**.
  - n) **Language proficiency certificate**, unnotarised copy (in accordance with **Annex 1** of this methodology regarding accepted language proficiency certificates);
  - o) **statement on one's own responsibility** regarding the accuracy and authenticity of the documents in the file submitted online.
  - p) **Receipt of the registration fee payment** (payable at the faculty headquarters upon registration, or online). Employees of the University of Bucharest are exempt from paying the registration fee..
- (2) For foreign citizens - the language proficiency certificate regarding the knowledge of the Romanian language / language proficiency certificate regarding the knowledge of an international language, if the doctoral programme is carried out in a language of international circulation, except for foreign citizen candidates who come from the states with that official language of international circulation or who have graduated in previous cycles a study programme carried out in that international language;
- (3) **In addition, for the persons who request the exemption from the registration fee for the admission competition**, one of the following documents will be submitted:
- a) **copy of the parents' death certificates** (in the case of those orphaned by both parents) – the certification of conformity with the original can be made by the secretariat of the D.S.B.;
  - b) **document attesting the candidate's origin from a single-parent family**;
  - c) **certificate** that they come from the **social protection system** (in the case of those in this situation at the time of registration);
  - d) **certificate showing the quality of active or retired teaching or auxiliary teaching staff** of the legal supporter;
  - e) **certificate** showing the quality of **personnel employed in the U.B.** for the candidate's legal supporters.
- (4) According to the law, people at risk of losing their ability to meet their daily living needs due to situations such as illness, disability, poverty also benefit from tax exemption based on a certificate issued by the Social Assistance Directorate in the area where the candidate resides.
- (5) The persons referred to in paragraph (3) letters a), b) and c) must cumulatively meet the following two conditions: a) not exceed the age of 35 at the time of registration; b) not to achieve an average net monthly income per family member for the last 12 months above the minimum net basic salary.
- (6) The complete set of submitted/uploaded documents is verified by the D.S.B. secretariat and is available before the first competition exam.

#### **Art. 15**

The admission of Romanians Abroad candidates and foreign citizens from third countries of the European Union is carried out based on the methodologies specially drafted by the Ministry of

Education and Research, and they will address the International Relations Directorate/Foreign Relations Service, in order to register for the admission competition for doctoral studies.

#### **Art. 16**

Candidates who are not part of the European Union, the European Economic Area and the Swiss Confederation (non-EU) are required to submit **the certificate of recognition** of these studies, issued by the specialised directorate within the Ministry of Education. The certificate of recognition will be accompanied by copies of the notarised translations of the diplomas that were the basis for its issuance.

#### **Art. 17**

A person can benefit from funding from the state budget for only one doctoral programme. The costs related to exceeding the duration of the free education, provided by the law, are borne by the doctoral student.

### **V. Conduct of the competition**

#### **Art. 18**

The doctoral admission competition is conducted at the headquarters of the Faculty of Biology, by fields, in the presence of the doctoral supervisor.

#### **Art. 19**

The admission competition can be held either in person or by videoconference in compliance with the legal provisions. In the latter case, the audio-video recording of the admission examination is mandatory and shall be archived together with the other admission documents.

#### **Art. 20**

In principle, the doctoral supervisor is part of the admission committee.

#### **Art. 21**

If, for various reasons, the doctoral supervisor is not part of the committee, he will be asked for his agreement on the supervision of the candidate in order to fill the vacant doctoral student position. The agreement of the doctoral supervisor must be drafted in writing and sent to the management of D.S.B.

In the absence of agreement, the committee will recommend the candidate to collaborate with another doctoral supervisor who has open the vacant doctoral student position, with a close scientific theme.

The candidate who does not receive the agreement of any doctoral supervisor until the end of the competition procedure will be declared rejected, regardless of the result obtained in the admission competition.

#### **Art. 22**

(1) The actual admission to doctoral studies consists of the selection process of candidates for the vacant doctoral student position, which the doctoral supervisors of the doctoral school have

decided to propose to be filled and whose research topics have been approved by the Council of the D.S.B.

- (2) The ranking of the candidates who presented themselves for admission is made in descending order of the admission average, in order to fill the places with study grants and respectively with fee previously allocated by the C.S.U.D. and is carried out by the admission committee based on the D.S.B.'s own admission regulations.
- (3) The prior allocation by the C.S.U.D. of the number of positions with study grants, respectively, of those on a tuition-fee basis, will take into account the request of the doctoral schools, the number of positions filled at the doctoral school in previous years and the degree of workload of the doctoral supervisors, with the inclusion in the overall enrolment figure allocated by the Ministry of Education and Research.
- (4) The allocation of positions financed through doctoral grants from the state budget is made by the competition committee by ranking all candidates on a single list.
- (5) In case of equal averages, the tie-breaker of the candidates will be made on the basis of the tie-breaking criteria provided in the D.S.B.'s own admission regulations.
- (6) The single list includes all candidates declared admitted, specifying whether they are admitted on budget-funded positions or on positions with tuition fee, depending on their options.

#### Art. 23

- (1) If the number of study grants allocated to the doctoral school by C.S.U.D. is lower than the number of candidates who have opted for vacant budget-funded positions and have an admission average above 7 (seven), the candidates who did not fill one of the budget-funded vacancies initially allocated vacant budget-funded positions may be considered admitted on tuition-fee positions, if they also opted for this option.
- (2) For these candidates, a waiting list will be drawn up in descending order of the averages obtained at admission, with a view to filling a possible position funded through study grants awarded to the doctoral school after the procedure of redistribution of the positions left unfilled at the level of I.O.S.U.D.

#### Art. 24

At D.S.B., the admission competition includes **two examinations**:

- (a) **File evaluation** (40% weighting);
- (b) **Interview** (60% weighting). The interview consists of the candidate's defense of the doctoral project proposal in front of the admission committee (for 10-15 minutes).

The structure of the doctoral project shall be as follows:

- **Project title** (which must be fit for purpose);
- **Motivation and impact** (refers to the scientific and social importance of the envisioned research);
- **Current state of knowledge** (based on at least 20 recent reviews and original scientific papers, which must be cited in the text, max. 2 pages);
- **Purpose and main objectives** (a doctoral thesis has a well-defined purpose and some objectives to address the specific problems that are likely to be elucidated);

- **The experimental plan** for the four years and **the main methods** to be used (max. 2 pages);
- **Expected results** (maximum half a page);
- **Potential original contributions** at national and international level (maximum half a page);
- **Bibliography**

The doctoral project will be written on A4 format, all 2.5 cm borders, Times New Roman 12 font, with diacritics, single spaced and justified alignment.

*The doctoral project is submitted to the file on paper and is sent in Pdf format to the director of S.D.B. Address: [otilia.zarnescu@bio.unibuc.ro](mailto:otilia.zarnescu@bio.unibuc.ro)*

#### Evaluation criteria:

No. Crt.	CRITERIA	NOTE	WEIGHTIG
<b>Sample 1: Evaluation of the file (weighting 40%)</b>			
1	Overall Bachelor's Degree average (average of the three years of studies + average in the Bachelor's Degree exam/2)*	N1	0,40
2	Master's Degree average (average of the two years of Master's Degree + Dissertation exam grade/2)	N2	0,20
3	Published scientific papers ISI first author	N3	0,05
	Published scientific papers ISI** co-author	N3	0,05
	Published scientific papers BDI** first author	N4	0,025
4	Published scientific papers BDI** co-author	N4	0,025
5	Scientific papers communicated as first author***	N5	0,20
6	Other activities (Traineeships/ training courses; Erasmus mobilities, etc.)	N6	0,05
<b>Sample 2 : Interview (weighting 60%)</b>			
7	Drafting of the research project	N7	0,50
8	Presentation of the research project	N8	0,50

**\*The general average of the minimum doctoral degree for positions financed from the state budget with a scholarship is 8.** For candidates from the European Union (EU), the conversion will be carried out according to the Grades and Grades Conversion Grid developed by U.B.

**For graduates of the Universities of Medicine and Pharmacy and those of the Faculties of Veterinary Medicine** who do not have a distinct Master's degree, the grades N1 and N2 will be calculated as follows:

**N1:** Average of the first 4 years of studies + grade from the evaluation of theoretical and practical knowledge (in the case of Pharmacy and Veterinary Medicine graduates who also have a practical test)/2;

**N2:** Average of years 5 and 6 + dissertation note/2 (in the case of graduates of Medicine and Dentistry);

**N3:** Articles published in impact factor journals (ISI). If the candidate is the first author of the article, he/she is awarded 10 points. If the candidate is a co-author, the score is divided by the number of authors (e.g. 10/4 authors = 2.5 points).

**N4:** Articles published in journals indexed in International Databases (I.D.B.). If the candidate is the first author of the article, he/she is awarded 10 points. If the candidate is a co-author, the score is divided by the number of authors (e.g. 10/4 authors = 2.5 points).

**N5:** Scientific papers in which the candidate is the author who presented the paper (first author) are considered.

N1- N8 represents the note

Non-EU candidates will only take the interview test.

(c) At the D.S.B. a single admission committee is organised, consisting of:

- President – the director of the D.S.B.;
- Members – doctoral supervisors with expertise in the scientific fields assigned to the fundamental field of Biology;
- The doctoral supervisor who has candidates. In case of unavailability, the doctoral supervisor shall submit a written agreement to the D.S.B. management regarding the admission of the candidates they will supervise;
- Secretary of the committee;
- Alternate members - doctoral supervisors with expertise in the scientific fields assigned to the fundamental field of Biology;

Each committee member shall grade the candidates by summing the scores of criteria 1–8, multiplied by the weighting coefficient. Each candidate's admission exam grade shall be the average, calculated to two decimal places without rounding, of the grades awarded by each member of the selection committee.

## VI. Results of the competition

### Art. 25

- (1) The minimum admission average for doctoral studies is 7 (seven). This average is maintained even if the admission exam consists of several tests.
- (2) The average grade shall be calculated to two decimal places, without rounding. In the event of a tie between candidates, the tie-breaking criteria will be applied in the following order: (1) the score obtained in the Application File Evaluation; (2) the overall Master's degree grade; (3) the overall Bachelor's degree grade.
- (3) The final admission grades obtained by the candidates are valid for establishing the ranking hierarchy exclusively within the D.S.B.

### Art. 26

The specifications regarding the allocation/filling of the positions funded from the state budget with scholarship and without scholarship, respectively, as a result of the admission competition, are:

- (1) In the July 2026 session, all vacant doctoral student positions, both budget-funded with study grants and tuition fee-paying approved by the D.S.B. Council shall be open for competition, with a view to filling the positions allocated by the C.S.U.D. and approved by the U.B. Senate, in accordance with the enrolment capacity allocated by the Ministry of Education.
- (2) Following the completion of the admission competition in the first session, the allocation of budget-funded and tuition fee-paying positions proposed by the admission committees shall be approved in the next C.S.U.D. meeting, in descending order of the grades obtained.
- (3) In the same C.S.U.D. meeting, budget-funded positions shall be reallocated to doctoral schools that had a number of candidates with a passing grade in the admission competition higher than the number of initially allocated budget-funded positions, and who were nominated on the waiting list drawn up after the competition.
- (4) The reallocated positions shall be taken proportionally from all doctoral schools that did not fully occupy the budget-funded positions initially allocated by the C.S.U.D.
- (5) As a rule, the budget-funded positions remaining vacant after these reallocations shall be redistributed as follows: at least 80% of them shall remain with the doctoral schools to which they belonged, and a maximum of 20% shall be redistributed to the doctoral schools that request, during this meeting, the organization of an admission session in September 2026 as well, even if they have occupied or exceeded the positions initially allocated by the C.S.U.D.
- (6) The September admission session is dedicated to filling the vacant positions left unoccupied or redistributed after the July session. At the same time, during the September 2026 admission session, the final hierarchy shall be established in descending order of the grades obtained by the candidates participating in both sessions, based on the total number of allocated grants.
- (7) Candidates who obtained a passing grade in the admission competition but did not fall within the limit of the allocated number of grants shall be nominated on the waiting lists for this session, with a view to a possible allocation of a budget-funded grant following the redistribution procedure at the I.O.S.U.D. – U.B. level, which will take place in the next C.S.U.D. meeting.

#### **Art. 27**

- (1) The confirmation of filling the positions funded through doctoral grants from the budget shall be done after each admission session.
- (2) In well-substantiated situations, with the approval of the C.S.U.D., the D.S.B. may organise the admission competition exclusively in the September 2026 session. In these cases, the number of initially allocated budget-funded positions shall be equal to the number of positions filled in the previous year, weighted by the ratio between the total number of budget positions allocated by the Ministry in 2025 and that in 2026.
- (3) The final distribution of the positions left vacant after the September 2026 session will be established at the next C.S.U.D. meeting that month, depending on the structure of the waiting lists, the requests of the doctoral schools, the total number of candidates declared admitted and the degree of occupation of the vacant positions.
- (4) Out of the total budget-funded positions filled following both admission sessions at the D.S.B., the number of scholarship positions shall be approved in the September C.S.U.D. meeting. The proportion of scholarship positions out of the total budget positions filled at a doctoral school shall be at most equal to the proportion of scholarship positions out of the total budget positions allocated by the ministry at the U.B. level.

#### **Art. 28**

- (1) The D.S.B. Admission Committee shall prepare and display the preliminary list of admitted and rejected candidates for each admission session in descending order of their overall grades, specifying the recipients of doctoral grants for both full-time and part-time learning formats.
- (2) Based on these lists, signed by the admission committee, the final list shall be drawn up following the approval granted in the C.S.U.D. meeting. If there are candidates who opted exclusively for a specific funding category or learning format and did not obtain a position in that specified category, they shall be placed on a waiting list. The waiting list shall also include potential candidates who obtained a passing admission grade but were ranked below the positions initially allocated to the D.S.B.
- (3) Appeals in the case of written exams are submitted either physically or online at the secretariat of the S.D.B. ([secretariat@bio.unibuc.ro](mailto:secretariat@bio.unibuc.ro)) within 24 hours from the posting of the provisional results.
- (4) The results obtained in the oral exams cannot be challenged.
- (5) D.S.B. analyses any appeals registered, in accordance with the provisions of its own regulations, and displays the results of the appeals. The results of the appeals are final.

#### **Art. 29**

All candidates declared admitted following the organisation of each admission session in the D.S.B. are included in the C.S.U.D. decision of admission to doctoral studies, drawn up by types of funding.

#### **Art. 30**

- (1) The results of the admission competition shall be validated by the D.S.B. Council and by the C.S.U.D. in its meeting held before the publication deadline, and shall be approved by the U.B. Central Admission Commission prior to posting..
- (2) The final results of the admission competition, approved by the U.B. Central Admission Commission, shall be published in accordance with the Framework Admission Calendar.

#### **Art. 31**

Candidates who withdraw their registration documents before the final result of the competition is posted are considered eliminated from the competition.

#### **Art. 32**

- (1) The candidates declared admitted, after confirming the position occupied and after paying the registration fee, are enrolled in doctoral studies based on the result of the competition for the respective academic year, by decision of the Rector of U.B.
- (2) After enrolment, all doctoral students are registered in the the Single Matriculation Register of Romania (R.M.U.)

#### **Art. 33**

The documents submitted by rejected candidates, as well as by those who withdraw from enrolment, shall be returned upon request, free of charge, within 48 hours from the submission of the application. Documents shall be released upon presentation of a valid identity document, following the publication of the final results.

## VII. Final provisions

### Art. 34

- (1) U.B. charges candidates a registration fee for the organisation and conduct of the admission competition. Information regarding the amount of the fees and the payment conditions shall be displayed on the D.S.B. website.
- (2) Fees that were not utilized due to objective reasons may be refunded upon request, subject to the approval of the faculty management, the General Administrative Director, and the U.B. management.
- (3) Exemptions from the payment of registration fees for the admission competition shall be approved by the president of the admission committee of the faculty within which the doctoral school operates, solely on the basis of the documents submitted by the candidates proving that they belong to one of the categories listed above.

### Art. 35

For international citizens applying to enroll in doctoral studies on a self-funded basis (foreign currency tuition) or through government funding, special admission sessions may be organized upon the proposal of the doctoral school and subject to the approval of the U.B. Leadership, in compliance with the legal provisions and these regulations. /// For foreign citizens who apply to enroll in doctoral studies on *their own currency* or with *government funding*, extraordinary admission sessions may be organized, at the proposal of the doctoral school and with the approval of the U.B. management, in compliance with the legal provisions and this regulation.

#### Dean

Prof. Dr. Liliana BURLIBAȘA

#### Director of the Doctoral School of Biology

Prof. Dr. Otilia ZARNESCU

## ANNEX 1

### TYPES OF LANGUAGE PROFICIENCY CERTIFICATES\*

#### for admission to doctoral studies

2026

No. Crt.	Document	Is accepted at the faculty secretariat/ Doctoral School	C.L.S. testing required**
1.	Certificate of linguistic competence issued by the Faculty of Foreign Languages and Literatures – Department of Modern Languages (University of Bucharest)	<u>X</u>	
2.	Certificate of linguistic competence issued by the Universities of the <i>Universitaria</i> Consortium and by the "Transilvania" University of Brasov	<u>X</u>	
3.	Diplomas of the foreign language programs of the University of Bucharest, the National University of Science and Technology POLITEHNICA BUCHAREST and the Universities of the <i>Universitaria Consortium</i>	<u>X</u>	
4.	International tests (TOEFL, DELF, GOETHE Institut, Cambridge Certificate, etc.)	<u>X</u>	
5.	Diplomas and certificates issued by foreign cultural institutes (British Council, French Institute, Cervantes Institute, Italian Institute, etc.)	<u>X</u>	
6.	Documents showing a period of study abroad of at least 6 months, according to the O.M.	<u>X</u>	
7.	Baccalaureate Diploma issued by a bilingual high school with mention of the high school programme in the international language	<u>X</u>	
8.	Diplomas and certificates issued by other universities and bodies		<u>X</u>

\* Minimum Level B2

\*\*THE "ARIEL" FOREIGN LANGUAGE CENTER OF THE UNIVERSITY OF BUCHAREST  
(C.L.S.)

**ANNEX 2**  
**UNIVERSITY OF BUCHAREST**  
**FACULTY OF BIOLOGY**  
**DOCTORAL SCHOOL OF BIOLOGY**

**APPLICATION FORM FOR DOCTORAL STUDIES**

**Name and surname of the candidate** .....

**Proposed theme:** .....

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**Name and surname of proposed scientific supervisor:** .....

Date: .....

Candidate's signature